

Washington Crossing Council Refund Policy for Training Courses

Preparing for training courses requires the Council to train Course Directors and staff, rent facilities, print materials, and purchase supplies which vary by course. Purchases may include but are not limited to, paper, laminating sheets, folders, & binders; program materials from National Supply, equipment for activities; patrol items such as T-shirts, neckerchiefs, beanies; trained or event specific patches in anticipation of the number of participants registered to attend. Many training courses also provide meals which are ordered in advance based on the number of participants and specific dietary needs recorded in registration.

Refund Structure:

Tier 3 (72+ hours or \$100+ ie. Powderhorn, NYLT, & Wood Badge)

- 60+ days prior to start of course = 95% refund*
- 31-59 days prior to start of course = 50% refund
- 0-30 days prior to start of course = No refund

Tier 2 (<72 hours or \$26-\$99 ie. IOLS, BALOO, University of Scouting)

- 60+ days prior to start of course = 95% refund*
- 15-59 days prior to start of course = 50% refund
- 0-14 days prior to start of course = No refund

Tier 1 (\$25 or less ie. Fundamentals of Training, Trainers' EDGE) = No refunds

All refund requests must be submitted in writing by the Scout's parent/guardian or the adult participant and will not be accepted by phone. Include the participant's name, and the name, date & location of the training.

Submit by email to: events@washingtongcrossingbsa.org

There is no refund for no-shows or partially attended courses.

**5% covers the transaction fees of the original payment & refund transactions.*

For questions, please contact the Council Office at 215-348-7205 or events@washingtongcrossingbsa.org

If a Training Course is cancelled by Washington Crossing Council or the facility hosting the Course, full refunds will be processed.